

Compensation on Loss or Damage to House's Properties

Residents are responsible for House's properties including those in rooms and common areas, and shall pay on demand for any damage or loss of the properties in accordance with the list of compensation on loss or damage as follows. If the loss or damage of a property in a double room is unable to be identified, both residents have to be held equally liable for the damage or loss. The University reserves the right to review and amend the charges from time to time.

No.	Items	Charges (HK\$ / Item)	No.	Items	Charges (HK\$ / Item)
A. Bedroom					
Bed Set			Other Furniture		
1	Bed frame (small / large)	1,820 / 2,280	20	Book case	840
2	Bed head board (small / large)	3,190 / 3,680	21	Round tea table	1,200
3	Bed pad (small / large)	140 / 220	22	Single-door TV cabinet / Glass top	3,600 / 400
4	Bed sheet (small / large)	60 / 70	23	Single drawer table	1,750
5	Bed skirt (small / large)	180 / 200	24	Luggage cabinet	3,120
6	Mattress (small / large)	2,510 / 3,140	25	Mirror (10/F & 11/F)	1,920
7	Pillow	80	Window		
8	Pillowcase	20	26	Window glass	500
Writing Desk Area			27	Window lock	150
9	Writing desk	5,840	28	Glass sliding door (room series #08 - #16 only)	According to the prevailing repairing cost
10	Book shelf	100	Door		
11	Notice board	150	29	Main door / Door lock	According to the prevailing repairing cost
12	Swivel chair	840	30	Security bar	100
13	Wooden chair (10/F & 11/F)	1,200	31	'Fire escape' signage	500
14	Chair cover	30	Miscellaneous		
Wardrobe			32	Rubbish bin	80
15	Wardrobe	According to the prevailing repairing cost	33	Clothes rack	350
16	Wardrobe door	800	34	Clothes hanging rod	350
17	Wardrobe door handle	50	35	Plastic notice rack (large)	130
18	Wardrobe mirror (rooms 316 & 416 only)	200	36	Plastic notice rack (small)	70
19	Hanger	20	37	Picture (10/F & 11/F)	500
			38	Carpet on luggage cabinet	200
			39	Curtain with rail	1,500

No.	Items	Charges (HK\$ / Item)	No.	Items	Charges (HK\$ / Item)
B. Bathroom			D. Others		
1	Basin	According to the prevailing repairing cost	Minimum charge & Charge per additional unit		
2	Marble bathroom countertop		1	Deep cleaning - carpet	300 & 50 / sq. ft.
3	Wall-mounted mirror		Labour cost & Charge per additional unit		
4	Stainless steel tap	600	2	Replacement – carpet	360 & 80 / unit
5	Hanging mirror (rooms 216, 316 & 416)	740	3	Replacement – ceiling	360 & 80 / unit
6	Glass rack with shelves (room 216 only)	800	4	Repairing – furniture	360 & 50 / sq. ft.
7	Glass shelf (rooms 216, 316 & 416)	250	5	Repairing – wall	360 & 50 / sq. ft.
8	Wall-mounted lamp	600	E. Lift Lobby and Corridor		
9	Towel rack	400	1	Marble-surfaced table	1,950
10	Towel hook	70	2	Notice board	800
11	Toilet roll rack	300	3	Curtain with rail	500
12	Toilet board	580	4	Picture	500
13	Water closet with water tank	According to the prevailing repairing cost	5	Leather single-seater sofa (6/F & 7/F)	5,170
14	Shower head & tube / whole set		6	Fabric single-seater sofa (8/F & 11/F)	3,780
15	Shower cubicle		7	Framed photograph	500
16	Shower cubicle sliding door		8	Standing lamp	720
C. Electrical Appliances & Accessories			9	Coffee table	1,400
1	Air-conditioner	According to the prevailing repairing cost	10	Rubbish bin	1,110
2	Air-conditioner remote control	300	11	Plastic resin chair	720
3	TV	4,790	12	Plastic resin table	800
4	TV remote control	240	13	Wooden side table	350
5	Air purifier (room series #08 - #16 only)	1,540	F. Student Common Room		
6	Bedside lamp (10/F & 11/F)	680	1	Curtain with rail	1,500
7	Bedside lamp / lamp shade (1/F – 8/F)	550 / 220	2	Window glass	500
8	Writing desk lamp	380	3	Window lock	150
9	Writing desk florescent tube	30	4	Soap dispenser	300
10	Writing desk socket panel (1/F only)	1,440	5	Sterilizing gel dispenser	400
11	Electric water kettle	280	6	Plastic resin chair	720
12	Extension socket	180	7	Plastic resin table (large / small)	800 / 600
13	LAN cable	30	G. Other Items		
14	Electric switch	80	According to the prevailing cost or repairing charge		
15	Mini-refrigerator	1,610			
16	Telephone	500			
17	Water heater	5,390			

Miscellaneous Fees and Charges

Items	Charges (HK\$ / Item)	Notes
1. Caution Money		
Deposit against lost / damage of House properties or early termination of residence	3,000	--
2. Student Activity Annual Fee		
	50 / 100	1
3. Administration Fees		
3.1 Fee for refund of paid fee, due to withdrawal of studies from the University before check-in	500	--
3.2 Fee for re-issuance of cheque for refund of caution money by the resident	300	--
3.3 Each approved request to change bed within the same room (per head)	100	2
3.4 Each approved request to change to another room (per head)	100	3
3.5 Door or lock opening	50	4
4. Replacement Fees		
4.1 Room card	100	--
4.2 Writing desk drawer key / mail box key	50	5
5. Late Charges		
5.1 Penalty for late payment of House fees (per day)	100	--
5.2 Penalty for late check-out (per day)	300	--
5.3 Penalty for late room relocation surcharge	500	--
6. General Charges		
6.1 Charges for deep cleaning (Clauses 2.5 and 2.6 of House Rules)	500	--
6.2 Penalty for hanging of laundered items other than the specified locations (Clause 2.7 of House Rules)	500	--
6.3 Penalty for defacing of the surfaces of the House premises (Clause 2.8.2 of House Rules)	500	--
6.4 Penalty for possessing in the room alcoholic beverages (Clause 2.11.2 of House Rules)	500	--
6.5 Penalty for smoking in the House premises (Clause 2.12.2 of House Rules)	1,500	--
7. Laundry Facilities		
7.1 Clothes washing (50 minutes per cycle, detergent included)	15	--
7.2 Clothes drying (per 20 minutes / 30 minutes)	10 / 15	--

Notes:

1. Student Activity Annual Fee
 - 1.1 Under any circumstances, paid student activity annual fee is neither refundable nor transferable. HK\$50 will be charged for a student who is permitted to stay at the House for less than 10 months and HK\$100 for a student whose period of stay is 10 months or more.
 - 1.2 While many of the student activities are free-of-charge, additional fee may be required for some of the activities.
2. Change of bed within the same room:
 - 2.1 First-time application for changing of bed within the same room is free-of-charge, however, HK\$100 will be charged for those successful applicants who submit further application(s).
 - 2.2 Application is subject to approval by NTTIH management. Please send the application via email at santtsr@hkbu.edu.hk.
3. Change of room:
 - 3.1 HK\$100 will be charged for successful applicants.
 - 3.2 Application is subject to approval by NTTIH management. Please send the application via email at santtsr@hkbu.edu.hk.
4. Please contact the reception for door opening.
5. Key(s) will be re-issued to a resident within 2 days after receiving his/her application for key replacement.